

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

APRIL 2, 2024

Board members present: Chairman Brett Wachsmith and Commissioner Cory Wright. Excused: Vice-Chairman Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Josh Frederickson, Public Works Director; Cameron Curtis, Engineer; Jamye Ayling, Planning Manager; Candi Blackford, Chief Administrator; Chelsey Loeffers, Public Health Director; Mark Cook, Public Works Director; Jeanne Killgore, Human Resources Director; Amy Cziske, Treasurer; Brian Carlson, Budget & Finance Director; Ed Buntin, Jail Lieutenant; Jesse Eldred, Deputy Prosecutor; Stephanie Hartung, Chief Civil Deputy Prosecutor; Kady Porterfield, Event Center Director; Devin Duncan, Law & Enforcement Clerk; Bryan Elliott, Auditor; Patti Stacey, Facilities Director; Arden Thomas, Water Resource Manager; Kasey Knutson, Special Programs Coordinator; Chris Horner, Deputy Prosecutor; and approximately 10 members of the public.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Kady Porterfield, Event Center Director, introduced Abbie Elliott as their new Accounting Assistant III.

PROCLAMATION

NATIONAL COUNTY GOVERNMENT MONTH

COMMISSIONERS

Commissioner Wright moved to approve a Proclamation, declaring April 2024, as National County Government Month in Kittitas County. Chairman Wachsmith seconded. Motion carried 2-0.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Commissioner Wright moved to approve the Agenda, as amended, by removing Consent Items M & Z from the Agenda, and to move Consent Item AF to Board Discussion & Decision. Chairman Wachsmith seconded. Motion carried 2-0.

CONSENT AGENDA

At the conclusion of reviewing each item Commissioner Wright moved to approve the Consent Agenda, as amended, by removing Items M & Z from the Agenda, and to move Item AF to Board Discussion & Decision. Chairman Wachsmith seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
2-13-2024	HR Study Session
2-21-2024	Solid Waste/Maintenance Study Session
2-28-2024	Public Health Study Session
3-4-2024	BoCC Office Admin Meeting
3-5-2024	BoCC Public Hearing
3-5-2024	BoCC Agenda Session
3-6-2024	Sheriff's Study Session
3-11-2024	BoCC Office Admin Meeting
3-11-2024	CDS Study Session - Cancelled
3-11-2024	DPW Study Session - Cancelled
3-12-2024	HR Study Session
3-12-2024	Solid Waste/Maintenance Study Session
3-15-2024	Executive Session
3-18-2024	BoCC Admin Meeting - Cancelled
3-19-2024	Agenda Session - Cancelled
3-25-2024	DPW Study Session
3-25-2024	Event Center Study Session

AGREEMENT

CHAMBER OF COMMERCE

COMMISSIONERS

Approve a Professional Services Agreement LT-2024-001 between Kittitas County and the Kittitas County Chamber of Commerce, to provide tourism and marketing outreach/education; website maintenance and social media; marketing and advertising; event management; and Kittitas County Recreation and Tourism Plan execution, from January 1, 2024, through December 31, 2024.

LETTER

RELL'S FIRE PROTECTION GROUP

EVENT CENTER

Approve a letter to Rell's Fire Protection Group, Inc. notifying them that Kittitas County will no longer require their services, effective April 30, 2024.

SET PUBLIC HEARING

AMEND COUNTY CODE 18.02

PROSECUTOR

Approve Setting a Public Hearing to consider an Ordinance Amending Kittitas County Code Chapter 18.02, to be held on Tuesday April 16, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

SPECIAL EVENT

HI-90 GRINDY 90 MILE BIKE RIDE

COMMISSIONERS

Approve a Special Event Application to hold the HI-90 Grindy-90 Mile Bicycle Ride, to be held on Saturday June 8, 2024, conditioned upon meeting the recommendations from various County departments.

SPECIAL EVENT

"YOUR CANYON FOR A DAY"

COMMISSIONERS

Approve a Special Event Application to hold the annual "Your Canyon for a Day" event on May 19, 2024, conditioned upon meeting the recommendations from various County departments.

SPECIAL EVENT

GREAT BEAR GRAVEL RACE

COMMISSIONERS

Approve a Special Event Application to hold the Great Bear Gravel Race Bike Ride, on Saturday July 20, 2024, conditioned upon meeting the recommendations from various County departments.

RESOLUTION 2024-054

CENTRAL SERVICES SIMPLIFIED INDIRECT COST

AUDITOR

Approve Resolution No. 2024-054, Adopting the Central Services Simplified Indirect Cost Allocation Plan for Budget Year 2024, adopting a rate of 13%, effective January 1, 2024.

RESOLUTION 2024-055

PH SIMPLIFIED INDIRECT COST

PUBLIC HEALTH

Approve Resolution No. 2024-055, Adopting the Kittitas County Public Health Department Simplified Indirect Cost Allocation Plan, adopting a rate of 14.5%, effective January 1, 2024.

AGREEMENT

AT WORK!

PUBLIC HEALTH

Approve a Professional Services Agreement DD-24-001, between Kittitas County and At Work! to provide services for people with developmental disabilities from March 1, 2024, through June 30, 2024.

AGREEMENT

ABILITY

PUBLIC HEALTH

Approve a Professional Services Agreement DD-24-0002, between Kittitas County and Ability, to provide services for people with developmental

SET PUBLIC HEARING**SURPLUS EQUIPMENT****PUBLIC WORKS**

Approve Setting a Public Hearing to consider equipment surplus (CDS Nissan Frontier) to Kittitas County's needs and to authorize disposal of the same in accordance with RCW 36.34.080, to be held on Tuesday April 16, 2024, at 2:00 p.m. in the Commissioners Auditorium, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2024-058**CONSERVATION DISTRICT****PUBLIC WORKS**

Approve Resolution No. 2024-058, Authorizing an Amendment to the Interlocal Agreement between Kittitas County and Kittitas County Conservation District for Implementation on the Voluntary Stewardship Program.

SET PUBLIC HEARING**SURPLUS EQUIPMENT****PUBLIC WORKS**

Approve Setting a Public Hearing to consider equipment surplus (E.R.&R. #32, #33, #197) to Kittitas County's needs and to authorize disposal of the same in accordance with RCW 36.34.080, to be held on Tuesday April 16, 2024, at 2:00 p.m. in the Commissioners Auditorium, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2024-059**ELLENSBURG RC FLYERS****PUBLIC WORKS**

Approve Resolution No. 2024-059, Authorizing a Revocable License with the Model Airplane Club for Use at Bowers Field.

RESOLUTION 2024-061**ASPECT CONSULTING****PUBLIC WORKS**

Approve Resolution No. 2024-061, Authorizing the Selection of Aspect Consulting as Public Works On-Call Task Order Consultant for Water Banking Program Support Services for Up to a Three-Year Period of Service and to Authorize the County Water Resource Manager to Sign Said Contract.

RESOLUTION 2024-060**OFFICIAL COUNTY NEWSPAPER****COMMISSIONERS**

Approve Resolution No. 2024-060, Awarding a Contract for the Official County Newspaper, to the Daily Record, beginning July 1, 2024, through June 30, 2025.

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

APPLICATION ODD FELLOWS LODGE 20 HOUSING PROJECT PUBLIC HEALTH

Commissioner Wright moved to remand back to Staff, the Odd Fellows Lodge 20 Housing Project's request for \$338,000.00 to be funded through the Affordable and Supportive Housing Sales Tax Revenue and Affordable Housing Surcharge Fee Revenue (Fund 112). Chairman Wachsmith seconded. Motion carried 2-0.

RESOLUTION BROADBAND PROFESSIONAL SERVICES PUBLIC WORKS

Commissioner Wright moved to continue the proposed Resolution Authorizing the Public Works Director to Sign the Broadband Professional Services Agreement with Consolidated Communications of Washington Company, LLC, the 2:00 p.m. Public Hearing on April 2, 2024, following the Public Hearing scheduled to consider a Countywide Telecommunications Franchise with Consolidated Communications of Washington Company, LLC. Chairman Wachsmith seconded. Motion carried 2-0.

RESOLUTION 2024-051 BALLOT PROPOSITION NO. 1 - KITTCOM COMMISSIONERS

Chairman Wachsmith noted receipt of comments which were submitted into the record from Commissioner Osiadacz, who was not available to attend the Agenda Session.

Commissioner Wright moved to approve Resolution No. 2024-051, Supporting Kittitas County Ballot Proposition No. 1 KITTCOM Emergency Communications and Facilities Sales and Use Tax. Chairman Wachsmith seconded. Motion carried 2-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 11:07 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session for 10 minutes with Mark Cook, Public Works Director, and Stephanie Hartung, Chief Civil Deputy Prosecutor, under RCW 42.30.110(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Action was anticipated.

At 11:17 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 11:17 a.m. Chairman Wachsmith announced the Board would recess back into an Executive Session for 10 minutes with Mark Cook, Public Works Director, and Stephanie Hartung, Chief Civil Deputy Prosecutor, under RCW 42.30.110(b) to consider the selection of a site or the purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Action was anticipated.

At 11:27 a.m. the Board reconvened out of Executive Session. The Board directed Staff to work on a one-year extension with Grant County PUD.

At 11:28 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes with Jeanne Killgore, Human Resource Director, Chris Horner, Deputy Prosecutor, and Stephanie Hartung, Chief Civil Deputy Prosecutor, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action, hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 11:38 a.m. the Board reconvened out of Executive Session. No action was taken.

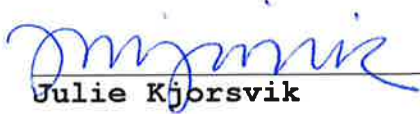
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At 11:48 a.m. the Board reconvened out of Executive Session. No action was taken.


ADJOURNMENT

The meeting concluded at 11:38 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Brett Wachsmith, Chairman